

**REDACTED VERSION**

**MINUTES OF CALEDONIAN MARITIME ASSETS LIMITED  
BOARD MEETING**

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**DATE:** 27<sup>th</sup> May 2015  
**TIME:** 0930Hrs  
**LOCATION:** CMAL Offices, Port Glasgow,  
**CHAIR:** Erik Østergaard

**MEMBERS**

Erik Østergaard(EØ) Chairman (The Chair)  
Mark Forrest (MF) Non-Executive Director  
Morag McNeill (MM) Non-Executive Director  
Tom Docherty(TD) Chief Executive  
Lorna Spencer (LS) Director of Harbours  
Andrew Duncan (AD) Director of Vessels

**ATTENDING**

Chris Wilcock (CW) Transport Scotland  
Susan Williams (SW) Secretariat

**1. MEETING OPENS – WELCOME AND APOLOGIES**

The Chair welcomed those present to the meeting and noted apologies from Alistair Whyte and Gillian Bruton.

The Chair informed members that Shahbaz Hamid, AON Scheme Actuary and Andrew Good, HR Transition Manager CalMac, would attend at 1030hrs to assist discussions regarding the CalMac Pension Fund deficit. To allow these discussions to take place it was agreed normal Board business would conclude at 1030Hrs.

**2. APPROVAL OF PREVIOUS MINUTES**

The Minutes from the previous meeting on 29 April 2015 were agreed as a true and accurate record of the meeting. **Approval** was given to publish *redacted* minutes on the CMAL Website.

**3. REVIEW OF ACTION REGISTER**

Actions 2, 4 & 5 were marked as complete.

Action 1 – Noted as on-going. CW agreed to follow up with GL.

Action 3 – Noted as on-going.

**4. 2 x 100 Metre Tender Evaluation Process**

AD provided members with tender evaluation report to assist discussions. AD explained the evaluation process was still on-going clarifications were still being sought.

***Redacted Section***

**5. Scotland Europa Membership**

TD advised members the CMAL membership for Scotland Europa had now expired. TD recommended that the membership is not renewed for year 2015/2016 due to limited in-house resources. **Members agreed**

### **6.Third Hybrid Launch & Naming Competition**

TD informed members that Mrs Anna Østergaard has been invited by Ferguson Marine Engineering to act as the Lady Sponser for the third hybrid and has accepted.

Members noted the date of the launch is Friday 11 December 2015.

The **Board approved** the names to go forward to the naming competition which is Ardlamont, Catriona and Skipness. The naming competition was noted to commence on the 1st of June and will run for a period of 6 weeks.

### ***Redacted Section***

### **8. FINANCE**

Members agreed they had read and noted the previously circulated report.

### **9. VESSELS**

AD advised the third hybrid is due for delivery in April 2016. AD emphasised that confirmation of the route is required immediately if the shore infrastructure is to be ready for the vessel delivery.

AD advised the Isle of Arran has continued to suffer technical problems associated to the propellers and has been out of service a number of times.

### ***Redacted Section***

### **10. HARBOURS UPDATE**

Members noted the previously circulated report.

LS advised members of an incident where the MV Hebridean Isles at Port Ellen was blown from the berth and drifted into sandbanks and subsequently grounded by the bow. An investigation is underway.

### ***Redacted Section***

### **12. BUSINESS DEVELOPMENT UPDATE**

Members noted the previously circulated report.

### **13. CORPORATE SERVICES UPDATE**

Members noted the previously circulated report.

### **14. HUMAN RESOURCES UPDATE**

Members noted the previously circulated report.

### **15. HEALTH AND SAFETY UPDATE**

Members noted the previously circulated report. No queries were raised.

### **Meeting Closed 1030Hrs**

### **16. Date of Next Meeting**

17<sup>th</sup> June 2015 – Board Network Trip